

## Benton-Franklin Workforce Development Council (BFWDC)

### Quarterly Board Meeting

Tuesday, October 27, 2020

4:00 p.m. – Zoom

#### **Present**

##### **Board Members**

Adolfo de Leon  
Alicia Perches  
Amanda Jones  
Bob Legard  
Carlos Martinez  
Carol Moser  
David Phongsang  
Dennis Williamson  
Jamie Rasmussen  
Jennie Weber  
Jim Smith  
Karl Dye  
Kate McAteer  
Lori Mattson  
Mary Mills  
Michael Bosse  
Michael Lee  
Todd Samuel

##### **Ex-Officio**

Paul Randall

#### **Excused**

##### **Board Members**

Melanie Olson  
Commissioner Clint Didier  
Commissioner James Beaver

##### **Ex-Officio Members**

Darryl Banks

#### **Absent**

##### **Board Members**

Lynn Ramos-Braswell  
Richard Bogert

##### **Ex-Officio Members**

#### **Staff**

Tiffany Scott  
David Chavey-Reynaud  
Jan Warren  
Cynthia Garcia  
Diana Hamilton  
Jamilet Nerell  
Becky Smith  
Jessie Cardwell

#### **Guests**

Ajsa Suljic, ESD  
Amanda Fisher, LNI  
Crystal Bright, WSO  
Heather Woodruff, CPS  
Jasmine Smith, CPS  
Kayci Loftus, CPS  
Rebecca Williamson, ESD  
Scott Koopman, CBC  
Bessie Garza, ESD  
Cynthia Pocasangre, ESD  
Gena Garcia, ESD  
Maria Martinez, ESD  
Azucena Corona, ESD

#### **Call to Order**

Todd Samuel called the meeting to order at 4:00 p.m. and welcomed everyone. Becky went through the roll while members and guests introduced themselves.

#### **Consent Agenda:**

Todd presented the items on the Consent Agenda.

- **Approval of Board Minutes**  
To approve July 28, 2020, Quarterly Board Meeting Minutes as presented.
- **Finance Reports**  
To adopt the BFWDC Finance Reports as submitted for the period ending August 2020.
- **PY20 Budget**  
To approve the PY20 Budget as presented.
- **PY20 Monitoring Plan**  
To approve the PY20 Monitoring Plan as presented.
- **PY20 Occupations in Demand (OID) List**  
To approve the PY20 OID List as presented.
- **Families Forward Washington (FFW) Contract Modification #3**  
To approve Goodwill Industries of the Columbia Families Forward Contract Modification 3 to increase their award by \$25,675.00, bringing the total from \$477,894.00 to \$503,569.00 effective November 2, 2020.

**Carol Moser moved to approve the items on the Consent Agenda as presented, second by Amanda Jones. Motion carried.**

**Because they were unable to attend this meeting, an E-Vote was sent out on November 10 to Benton County Commissioner James Beaver and Franklin County Commissioner Clint Didier, asking for their approval of the P20 Budget as presented. They both responded with a yes vote by November 13.**

**BFWDC Officer Election** – Todd Samuel, Chair

The memo was presented listing the current officer positions with recommendations of those that have agreed to serve. The election was opened for any volunteers to add their names. The slate of officers was listed as follows:

- **Board Chair** – Todd Samuel
- **Past Chair** – Vacant
- **Vice-Chair Representing the Adult and Employer Linkage Committee (AEL)** –  
Co-Chairs: Adolfo de Leon and Melanie Olson
- **Vice-Chair Representing the Youth Committee (YC)** – Dennis Williamson

**Carol Moser moved to approve the slate of board officers as listed, seconded by Carlos Martinez. Motion carried.**

**BFWDC Presentation** – Tiffany Scott, CEO

Tiffany provided a PowerPoint presentation sharing the Quarter One successes (July-Sept 2020) and looking forward to Quarter Two.

She expressed her appreciation to the board members for their service on the board and committees.

Dennis asked for an email with the Bizfair link. Todd expressed his appreciation to Tiffany and her staff for the work they do.

Kate thanked the BFWDC Team via Chat for their EO work on the website.

**WSCB Presentation** – Crystal Bright, WorkSource Operator

Crystal shared a PowerPoint Presentation giving highlights from PY19 and looking forward to PY20.

Todd asked what the biggest challenge was right now. She answered that it was designing a service delivery to meet customer needs.

Carol stated via Chat that she would like to be used as a resource for the health care sector activity development.

**Economic Forecast Presentation** – Ajsa Suljic, Regional Economist

